**Music Notes**

**URL**

**PMS or Hex color scheme: Pantone 539U or 539C**

**Vector Files for Logo’s**

**Banner:** will put in drop box

**Footer:** standard that’s on all the webstores **(please use the same footer as Cleary with our logo and contact info)**

**Home Page Text**

ABOVE the categories we’d like the text: None needed

BELOW the categories we’d like the text:

Orders will be accepted through XXX and will ship by YYY.

Each item is custom made just for you, we appreciate your understanding that returns are not accepted except in the case of defective product.

**Info for “Help” Page**

Customer Service

If you have any questions about your order, please contact Top Promotions at: 608-826-6990 or via e-mail at [webservices@toppromotions.com](mailto:webservices@toppromotions.com). Office hours are Monday-Friday 8am-5pm CST.

Product Delivery

Orders will be accepted through XXX and will ship by YYY.

All orders will be shipped by the method selected at checkout. Please note selecting an expedited freight method does not change the ship date of the order, only the ship method.

Returns/Exchanges

Each item is custom made just for you, we appreciate your understanding that returns are not accepted except in the case of defective product.

Payment

Credit Cards and coupons will be used

**View our Terms & Conditions** (Terms & Conditions should be a hyper link to the T&C page – which is already in our themes database with Four51).

**Other Custom Text Required:**

**View Cart Page:**

***All of the items featured on this site are made-to-order just for you, so we appreciate your understanding that returns and exchanges are not accepted except in the case of defective product.***

**Login Page:** standard **(I don’t think any information is needed here)**

**Shipping Section:**

**Please enter your shipping address and select ‘SAVE’. The shipping address needs to be saved to properly checkout**

**Billing Page:** standard but will need the coupon option (**they will have a coupon so like Cleary’s coupon area but they don’t need a promotions box)**

**“If you have a gift card, please enter the code below and click 'Apply'. Then, in the billing section, please select 'Coupon/Gift Card' as your payment option. ‘**

**Billing section:**

**Please add a line: “Please select ‘Coupon/Gift Card’ as your payment option if you have entered a coupon code above and if additional payment is needed please select ‘Credit Card’**

**Password Protected?** Not until the user signs in to checkout